

Dear whom it may concern,

Following the UK Government's announcement on 23 March 2020, greater restrictions on personal movement are in place and so all SCM Direct staff are now working from home.

This Government directive means that our ability to action any instructions or documents received by post is significantly impacted. Until further notice we request the following:

- New Clients:
  - Investment instructions or documents are scanned and e-mailed to investments@scmdirect.com
- Existing Clients:
  - Please email either Massimo Seraggiotto <u>massimo@scmdirect.com</u> or Barnaby Barker <u>barnaby@scmdirect.com</u>
- Investment Strategy:
  - Queries to Alan Miller alan@scmdirect.com
- Business / Press:
  - o Enquiries to Gina Miller gina@scmdirect.com
- Admin / marketing:
  - o Queries to Hana Ali <a href="mailto:hana@scmdirect.com">hana@scmdirect.com</a>
- Any other emails:
  - o To enquiries@scmdirect.com

Kind regards

Gina Miller

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